

Subject: Re: Agreement to Provide Mapping Services for San Pedro Historic Waterfront District BID

From: Lorena Parker

Date: 07/18/2016 05:09 PM

To: David Schroeder

David,

Please proceed at the \$2,500 rate. I will decide whether we want the web version after the 30-trial period.

Thank you.

Lorena Parker

Executive Director

San Pedro Property Owners' Alliance

San Pedro Historic Waterfront

Business Improvement District

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On Fri, Jul 8, 2016 at 10:26 AM, David Schroeder <dschroeder@nbsgov.com> wrote:

Dear Lorena:

NBS would like to thank you for the opportunity to provide Mapping Services for the San Pedro Historic Waterfront District Business Improvement District (the "District") renewal. We look forward to continuing our professional relationship.

In lieu of a written agreement and to facilitate completion of this project in a timely manner, NBS will accept an affirmative reply to this email as agreement for us to proceed for the fee of \$2,500 that I quoted you previously.

Outlined below is the scope of the mapping services we will provide to you:

Scope of Services

|BID District Mapping|

Map Exhibit of the District

As discussed, NBS will first prepare a map of the District including the district boundaries, the area of land proposed to be annexed to the District, and differentiating between Port of Los Angeles, non-Port of Los Angeles parcels, and annexation parcels as specified by the District. This District Map may be used as the District Boundary Map for the District's Management District Plan as well as for any other use District finds appropriate.

NBS will provide up to three revisions of this map at no additional cost to the District. Revisions may include, but are not limited to, alteration of the boundaries, parcels, parcel classifications, titling, and other pertinent features related to the

map. Additional revisions will be billed at NBS’s regular hourly rate, as shown below.

Assessment Diagram of the District

NBS will prepare an assessment diagram in compliance with California state law and Los Angeles County Recorder’s requirements.

NBS Web Mapping Application Demonstration

NBS will prepare a demonstration of our web mapping application which will serve as a fully interactive version of the Map Exhibit of the District. This demonstration will be available for 30 days and may be used by the District to facilitate discussions with business owners about the proposed BID expansion. Should the District decide to keep the application online after the 30 day trial period, NBS will bill an additional \$2,500 per year to maintain the web application.

The application will be hosted and managed by NBS and may be incorporated in the District’s website by link.

Fees

|BID District Mapping|

District Boundary Map and Assessment Diagram	
Preparation.....	
\$2,500	

|Web Application|

Following the 30 day trial period, annual maintenance of web	
application.....	\$2,500

|Additional Revisions|

Each revision of the Map Exhibit of the District following the third revision will be billed at an hourly rate of \$160 per hour

required to complete each subsequent revision.

|Terms|

Payment shall be made within 30 days of submittal of an invoice. If payment is not received within 90 days simple interest will begin to accrue at the rate of 1.5% per month. Either party can cancel contracts with 30 days written notice.

Please feel free to contact me if you have any questions or need further information.

Best regards,

DAVID SCHROEDER

gis senior consultant

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With offices in Davis, Irvine, San Francisco and Temecula, NBS provides:

- + Formation of Special Tax, Fee and Assessment Districts*
- + Special Tax, Fee, and Assessment District Administration*
- + User Fee and Development Impact Fee Studies*
- + Utility Rate Studies*
- + Proposition 218 Consulting*
- + Cost Allocation Plans*
- + Fiscal Impact Analyses*